

**MINUTES**  
**PAVE Southeast Raleigh Charter School, Inc.**

*The Executive Committee of (PAVE Board of Directors) PAVE Southeast Raleigh Charter School, Inc. met on Monday, July 26, 2021 from 4:35 – 6:05 pm. The meeting was held by zoom video due to COVID-19.*

**ATTENDEES:**

**Board Members:**

NAME OF DIRECTOR	TITLE (IF ANY)	PRESENT IN PERSON	PRESENT BY TELEPHONE/VIDEO	UNABLE TO ATTEND
Kwan Graham*	Board Chair		X	
Crawford Crenshaw*	Board Vice-Chair		X	
Annette Corona*	Board Secretary		X	
Willette Morman*	Trustee		X	
Tucker Mann*	Board Treasurer			X
Lauren Vance*	Trustee		X	
Andrew Lakis	Trustee			X
Dexter Herbert	Trustee			X
Lori Christian	Trustee			X
Lynette Aytch	Trustee			X
Spencer Robertson	Trustee			X
Taylor Dewberry	Trustee			X

\*Indicates members of the Executive Committee

Please note: Other Board Trustees are welcome to attend all Executive Committee meetings, but not required to.

**Staff and Other Attendees Present:**

NAME	TITLE (IF ANY)	PRESENT IN PERSON	PRESENT BY TELEPHONE/VIDEO	UNABLE TO ATTEND
Dawn Arthur	Executive Director		X	
Latoyia Kinsey	Principal			X
Ryan Brock	Director of Operations		X	

**MEETING ITEMS:**

**1. CALL TO ORDER AND ROLL CALL**

Kwan Graham determined that the meeting was duly noticed, that a quorum was present and called the meeting to order.

Opportunity was presented for public comment. No public comments requested or made.

## **2. APPROVAL OF PRIOR BOARD MEETING MINUTES**

A vote on the minutes from the June board meeting was postponed and will be voted on during the September board meeting.

## **3. DISCUSSION/ACTION ITEM(S)**

### **Executive Director Update:**

Executive Director Dawn Arthur provided an update on the RISE Rebrand and timeline of activities to get RISE brand aligned and communicated to all stakeholders.

She also provided the following updates:

**Education:** The leadership team is focused on summer school, addressing the School Review feedback, the plan for Summer Institute, and the first weeks of school. The priorities are stamping the Rise school design, naming clear education goals, and working on coaching and the use of data to drive outcomes.

**Finance:** The leadership team is focused on onboarding the new Director of Finance and federal grant applications. Priorities are naming financial goals and improving quality controls and the budgeting/planning process and approving the annual budget for 2021-2022.

**Enrollment:** RISE is overenrolled in Kindergarten and 2<sup>nd</sup> grade and still accepting students for 4<sup>th</sup> and 5<sup>th</sup> grades. Student attrition was less than expected.

**Talent:** There is programming in place for leadership engagement and support. Leadership is filling all staff vacancies and working to develop processes for effective evaluation with opportunities for growth.

### **Finance Update:**

Dawn Arthur presented the draft budget for review, comment, and discussion during her Executive Director's update.

### **Action item:**

A motion was made by Crawford Crenshaw to approve the draft budget as presented. It was seconded by Willette Morman and unanimously approved.

## **CONVENE IN CLOSED SESSION**

There was no closed session needed.

**5. RECONVENE IN OPEN SESSION**

**6. MEETING ADJOURNMENT**

**Closing and Commitments:**

Kwan Graham adjourned the meeting at 6:05 pm.

Respectfully submitted:

***Annette Corona***

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Approved on September 20, 2021

Kwan Graham, President