

**MINUTES**  
***PAVE Southeast Raleigh Charter School, Inc.***

*The Executive Committee of (PAVE Board of Directors) PAVE Southeast Raleigh Charter School, Inc. met on Monday, June 14, 2021 from 4:30 – 5:53 pm. The meeting was held by zoom video due to COVID-19.*

**ATTENDEES:**

**Board Members:**

NAME OF DIRECTOR	TITLE (IF ANY)	PRESENT IN PERSON	PRESENT BY TELEPHONE/VIDEO	UNABLE TO ATTEND
Kwan Graham	Board Chair		X	
Crawford Crenshaw	Board Vice-Chair		X	
Annette Corona	Board Secretary		X	
Tucker Mann	Board Treasurer		X	
Andrew Lakis	Trustee		X	
Dexter Herbert	Trustee		X	
Lauren Vance	Trustee		X	
Lori Christian	Trustee			X
Lynette Aytch	Trustee		X	
Spencer Robertson	Trustee		X	
Taylor Dewberry	Trustee			X
Willette Morman	Trustee		X	

**Staff and Other Attendees Present:**

NAME	TITLE (IF ANY)	PRESENT IN PERSON	PRESENT BY TELEPHONE/VIDEO	UNABLE TO ATTEND
Dawn Arthur	Executive Director		X	
Spencer Menzel	Development Officer			X
Latoyia Kinsey	Principal		X	
Danielle Coates	Assistant Principal		X	
Martine Aurelian	Director of Finance		X	

**MEETING ITEMS:**

**1. CALL TO ORDER AND ROLL CALL**

Kwan Graham determined that the meeting was duly noticed, that a quorum was present and called the meeting to order.

Opportunity was presented for public comment. No public comments requested or made.

## **2. APPROVAL OF PRIOR BOARD MEETING MINUTES**

A motion was made by Willette Morman to approve the Executive Committee meeting minutes for May 17, 2021. It was seconded by Tucker Mann. The minutes were unanimously approved.

## **3. DISCUSSION/ACTION ITEM(S)**

Ms. Kwan Graham, Chair, opened the meeting with a discussion and request for action.

**Action Item** – vote on the following motion:

The school board authorizes Dawn Arthur (Executive Director) to sign and submit federal grants applications on behalf of the school, authorization will also be given to Martine Aurelien (Director of Finance) on the condition of her being bonded.

Motion made by Kwan Graham, seconded by Crawford Crenshaw and unanimously approved by the board.

### **Principal Update:**

Ms. Latoyia Kinsey provided an update on cumulative school data on iReady assessments in Reading and Math.

- Scholars showed a 25% increase in Reading placements this year.
- Scholars showed a 5% increase in Math placement this year.

There has been growth, but the number of “At Risk for Tier 3” is greater than where Ms. Kinsey wants the scholars to be performing.

Next steps moving forward to address academic shortfalls:

- The Reading Interventionist will support upper grades next year.
- Fletcher Tutors will continue to support 2-3 grade.
- Teaching assistants will support students in K-1
- Teachers will continue to support scholars by regularly conducting interventions and reporting through our MTSS system.
- Established MTSS processes will help us understand where students are and adjust to student needs.
- If summer tutors are available, we will re-engage them for afterschool tutoring. We’ll also seek to construct a volunteer bases that may be able to support more tutoring efforts.

### **New Initiatives for the 2021-2022 School Year**

- Sports Program: Girls Volleyball (tentative), Boys Soccer, Co-Ed Cross Country, Boys Basketball, Girls Basketball, and Cheerleading
- Arts and Athletics Offerings
- Clubs and Afterschool Activities

Ms. Kinsey also provided an update on the progress addressing the School Review goals and summer planning.

### **Executive Director Update:**

## **New Name**

Executive Director Dawn Arthur presented the suggested new name for PAVE.

Formal: RISE Southeast Raleigh Charter

Colloquially: RISE Southeast Raleigh or RISE SE

Domain Name: risese.org

Symbolism:

R – Resilience

I – Integrity

S – Scholarship

E – Excellence

Next steps on website transition were discussed, uniform development, color palette and logos.

Crawford Crenshaw made a motion to approve the new name. It was seconded by Kwan Graham and unanimously approved by the board

## **Building Refinance**

Ms. Arthur also discussed the next steps in refinancing the building. Tucker Mann made a motion to formally approve moving forward with the refinance of the building at the cost of the loan. It was seconded by Lauren Vance and unanimously approved.

## **Recruitment Update**

Ms. Arthur provided a recruitment update, highlighting the low and high end scales per grad and respective likely class size. There is currently no waitlist. There may be more recruiting activities and some recruiting events through the summer.

## **Board Calendar**

Ms. Graham presented the new 2021 – 2022 Board Meeting calendar for review. A motion to approve the board calendar was moved by Willette Morman and seconded by Lauren Vance. The 2021-2022 Board Meeting calendar was approved unanimously.

## **Action items:**

N/A

## **Finance Update:**

The finance update was reflected in the Executive Director's update related to the building refinance.

## **CONVENE IN CLOSED SESSION**

There was no closed session needed.

## **5. RECONVENE IN OPEN SESSION**

## **6. MEETING ADJOURNMENT**

### **Closing and Commitments:**

Kwan Graham adjourned the meeting at 5:53 pm.

Respectfully submitted:

***Annette Corona***

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Approved on July 26, 2021

Kwan Graham, President