

***MINUTES***  
***PAVE Southeast Raleigh Charter School, Inc.***

*The Board of Directors of PAVE Southeast Raleigh Charter School, Inc. met on Monday, January 11, 2021 from 4:30 –5:45 pm. The meeting was held by zoom video due to COVID-19.*

**ATTENDEES:**

**Board Members:**

NAME OF DIRECTOR	TITLE (IF ANY)	PRESENT IN PERSON	PRESENT BY TELEPHONE/VIDEO	UNABLE TO ATTEND
Kwan Graham	Board Chair		X	
Crawford Crenshaw	Board Vice-Chair		X	
Annette Corona	Board Secretary		X	
Tucker Mann	Board Treasurer		X	
Andrew Lakis	Trustee			X
Dexter Herbert	Trustee		X	
Willette Morman	Trustee		X	
Spencer Robertson	Trustee			X

**Staff and Other Attendees Present:**

NAME	TITLE (IF ANY)	PRESENT IN PERSON	PRESENT BY TELEPHONE/VIDEO	UNABLE TO ATTEND
Dawn Arthur	Executive Director		X	
Spencer Menzel	Development Officer			X
Wanda Lassiter	Operations		X	
Latoyia Kinsey	Principal		X	
Danielle Coates	Assistant Principal		X	

**MEETING ITEMS:**

**1. CALL TO ORDER AND ROLL CALL**

Kwan Graham determined that the meeting was duly noticed, that a quorum was present and called the meeting to order.

Opportunity was presented for public comment. No public comments requested or made.

**2. APPROVAL OF PRIOR BOARD MEETING MINUTES**

The Secretary submitted the minutes from the December 14, 2020 full board meeting. A motion was made by Crawford Crenshaw and seconded by Tucker Mann that the minutes be approved as submitted. The motion was unanimously approved.

### **3. DISCUSSION/ACTION ITEM(S)**

#### **Executive Director Update:**

Executive Director Dawn Arthur advised that a full Executive Director report will be provided at the full Board meeting in March where fall and winter benchmark scores can be shared. Ms. Arthur provided an update on attendance and the school strategy in addressing the issue. Overall attendance has improved. Student recruitment is a priority and the leadership team is focusing on strategy. A financial update will be provided at the next meeting, since the Finance Committee will be meeting later on in the month.

Ms. Arthur discussed the schools new hires, survey response data from parents on reopening options and plans.

The proposed Reopening Plan for a targeted March 1, 2021 reopen date is as follows:

- Plan B or Modified Plan A
- To include buses and afterschool programming
- Greenlight app to be launched with families
- Continue to ready the school according to the Greenlight Playbook.

Ms. Arthur and Ms. Latoyia Kinsey, Principal, discussed the more significant challenge of improving the learning opportunities for all Pave scholars and strategies they plan to implement; including a five week Summer Learning Program, possible retention of more students in their current grade and development of vaccination plans/policies for fall 2021.

A motion was made by Tucker Mann to accept the Reopening Plan as presented by Pave Leadership (outlined above), it was seconded by Crawford Crenshaw and unanimously approved.

#### **Action items:**

Kwan Graham, Chair, discussed the board and committee schedule. Committee meeting notes are requested and a template will be provided for committee notes to be shared at the quarterly full board meetings.

Committee Chairs will be invited to attend the next Pave Executive Committee meeting on February 8, 2021.

#### **Finance Update:**

None

### **CONVENE IN CLOSED SESSION**

There was no closed session.

### **5. RECONVENE IN OPEN SESSION**

### **6. MEETING ADJOURNMENT**

**Closing and Commitments:**

Kwan Graham adjourned the meeting at 5:45 pm.

Respectfully submitted:

***Annette Corona***

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Approved on February 8<sup>th</sup>, 2021  
Kwan Graham, President