

MINUTES
RISE Southeast Raleigh Charter School, Inc.

The Executive Committee of the Board of Directors of RISE Southeast Raleigh Charter School, Inc. met on Monday, May 15, 2023, from 5:00-6:00 pm. The meeting was held by Zoom video.

ATTENDEES:

Board Members:

NAME OF DIRECTOR	TITLE (IF ANY)	PRESENT IN PERSON	PRESENT BY TELEPHONE/VIDEO	UNABLE TO ATTEND
Kwan Graham*	Board Chair		X	
Crawford Crenshaw*	Board Vice-Chair			X
Annette Corona*	Board Secretary		X	
Willette Morman*	Trustee			X
Tucker Mann*	Board Treasurer			X
Lauren Vance*	Trustee		X	
Andrew Lakis	Trustee			X
Dexter Herbert	Trustee			X
Lynette Aytch	Trustee			X
Spencer Robertson	Trustee		X	
Taylor Dewberry	Trustee		X	

*Indicates members of the Executive Committee

Please note: Other Board Trustees are welcome to attend all Executive Committee meetings, but not required to.

Staff and Other Attendees Present:

NAME	TITLE (IF ANY)	PRESENT IN PERSON	PRESENT BY TELEPHONE/ VIDEO	UNABLE TO ATTEND
Dawn Arthur	Executive Director		X	
Martin Aurelian	Director of Finance			X

MEETING ITEMS:

1. CALL TO ORDER AND ROLL CALL

Kwan Graham determined that the meeting was duly noticed that a quorum was present and called the meeting to order.

2. PUBLIC COMMENT

There was no one present or who signed up for public comment.

3. APPROVAL OF PRIOR BOARD MEETING MINUTES & CONSENT AGENDA

Meeting minutes for the March 2023 Executive Committee meeting will be held for the full June 2023 full board meeting.

4. EXECUTIVE DIRECTOR REPORT

Executive Director Dawn Arthur shared the school dashboard highlighting school life and then provided an update on enrollment and attrition.

Recent and Upcoming School Activities:

- Community Day, April 29th
- Teacher Appreciation Week, May 1-5
- Science Fair
- Ongoing Field Lessons
- Spring Showcases, May 18th
- Field Days (per grade levels) in May
- Middle School Dance, May 13th
- 8th Grade Graduation, June 8th
- Kindergarten Moving Up, June 9th

Ms. Arthur also provided some updates on classroom instruction, including the introduction of a Stations Model. She also advised that third round of interim testing is currently underway.

Ms. Arthur also provided some notes on the team and culture at the school at the staff and leadership level. She has advised that teamwork and collaboration, and high quality teaching need to improve. Action plans include, revisiting handbooks, vision and action plans together as a leadership team, with the goal of raising the bar and alignment.

Staff Stas:

- Offers for 23-24 are out to all staff. Avg 5.6% increase across Faculty
- Losing 2 great leaders in May (DoO, Instructional Coach)
- Open positions 23-24: DoO, Kindergarten, 3rd Grade Math, 6-7th Grade Math
- Anticipate 20% staff attrition

Ms. Arthur also provided insight into the leadership pipeline at RISE and shared an updated organization chart showing a streamlined approach.

Principal Update

- Launch Principal search in the Fall 2023; to onboard June 2024
- Ms. Arthur will serve as ED/Principal 2023-24 and hire Dr. Swinson to support instructional leader development with a specific training/focus on ELA and Math curriculum
 - in-person training/coaching of Leaders and Teachers

- Open Up EL certified trainer with proven track record at Reaching All Minds Leadership & Faculty

- Downsize Coaching Team and Departmentalize (STEM, Humanities)

5. FINANCE UPDATE

Ms. Arthur also provided a quick Finance update advising that the committee will be meeting on the building loan and improvements and that the 2023-24 budget is underway.

6. Committee Updates

No other committee updates were provided.

Respectfully submitted:

Annette Corona

Approved on June 26, 2023

Kwan Graham, President