

MINUTES
RISE Southeast Raleigh Charter School, Inc.

The Executive Committee of the Board of Directors of RISE Southeast Raleigh Charter School, Inc. met on Monday, March 20, 2023, from 5:00-6:00 pm. The meeting was held by Zoom video.

ATTENDEES:

Board Members:

NAME OF DIRECTOR	TITLE (IF ANY)	PRESENT IN PERSON	PRESENT BY TELEPHONE/VIDEO	UNABLE TO ATTEND
Kwan Graham*	Board Chair		X	
Crawford Crenshaw*	Board Vice-Chair		X	
Annette Corona*	Board Secretary		X	
Willette Morman*	Trustee		X	
Tucker Mann*	Board Treasurer		X	
Lauren Vance*	Trustee		X	
Andrew Lakis	Trustee			X
Dexter Herbert	Trustee		X	
Lynette Aytch	Trustee		X	
Spencer Robertson	Trustee		X	
Taylor Dewberry	Trustee			X

*Indicates members of the Executive Committee

Please note: Other Board Trustees are welcome to attend all Executive Committee meetings, but not required to.

Staff and Other Attendees Present:

NAME	TITLE (IF ANY)	PRESENT IN PERSON	PRESENT BY TELEPHONE/ VIDEO	UNABLE TO ATTEND
Dawn Arthur	Executive Director		X	
Martin Aurelian	Director of Finance			X

MEETING ITEMS:

1. CALL TO ORDER AND ROLL CALL

Kwan Graham determined that the meeting was duly noticed that a quorum was present and called the meeting to order.

2. PUBLIC COMMENT

There was no one present or who signed up for public comment.

3. APPROVAL OF PRIOR BOARD MEETING MINUTES & CONSENT AGENDA

A motion to approve the February 2023 meeting minutes was made by Lauren Vance and seconded by Tucker Mann. Minutes were approved unanimously by the board.

The following items were up for votes, recorded votes included:

- Board Criminal History Check Policy: Motion to approve, as amended, made by Willette Morman seconded by Kwan Graham and passed by the board.
- Board Conflict of Interest Form: Motion to approve made by Annette Corona seconded by Lauren Vance and passed by the board.

4. EXECUTIVE DIRECTOR REPORT

Executive Director Dawn Arthur provided her ED Report starting with a snapshot with the Life of the School and various social and academic activities taking place

Ms. Arthur discussed RISE enrollment and attrition, providing a deeper discussion on why families were leaving, at the board's request. Most have had to do with moving, other factors have been cultural fit. Ms. Arthur has been involved in those discussion with families to understand why families have left or are seeking other opportunities.

Ms. Arthur also provided an update on Benchmark results. There are interventions needed and will be worked in and discussed with teachers during professional development. Staff needs more time to work in the data to determine if big strategic moves or incremental changes should be made before the end of the year to target end of grade growth.

Ms. Arthur also provided some notes on planning for 2023-24 with expected shifts:

• K-5	Elementary	and	6-8	Middle
• Aim	to	Reduce	Staffing	Slightly
• Year 2	Curriculum	Implementation	& Schedule	Alignment
• Performance	Evaluations	Shifts	(Marshall	or NCEES)
• Facility Planning & Classroom Setup				

5. FINANCE UPDATE

Tucker Mann led the Finance update and provided an update on what the Finance Committee recently reviewed in their last meeting:

Committee met last week and recommended the following:

- Authorizing Dawn Arthur and Dave Ennis to move forward with the terms given by First Horizon to refinance the Self-Help Loan.

Crawford Crenshaw made a motion authorizing Dawn Arthur and David Ennis to look into terms given by First Horizon to refinance the Self-Help Loan and bring back information to the board in the May/June meeting. This was seconded by Dexter Hebert and unanimously approved by the board.

- Authorizing Dawn to change auditors in the 2022-23 School Year

Kwan Graham made a motion to authorize Dawn Arthur to research and change to an auditor best suited to RISE. This was seconded by Tucker Mann and unanimously approved by the board.

Committee will meet again in Spring to:

- Approve next year budgets
- Review this year financials
- Continue to identify and plan the capital expenditure needs and fundraising plan

6. Committee Updates

Dexter Hebert will have time at the next board meeting to discuss board member development. The board currently has one more board seat to fill if we choose to fill it.

Respectfully submitted:

Annette Corona

Approved on June 26, 2023

Kwan Graham, President