

**MINUTES**  
**PAVE Southeast Raleigh Charter School, Inc.**

*The Executive Committee of the Board of Directors of RISE Southeast Raleigh Charter School, Inc. met on Monday, March 28, 2022 from 4:30 – 6:00 pm. The meeting was held by zoom video due to COVID-19.*

**ATTENDEES:**

**Board Members:**

NAME OF DIRECTOR	TITLE (IF ANY)	PRESENT IN PERSON	PRESENT BY TELEPHONE/VIDEO	UNABLE TO ATTEND
Kwan Graham*	Board Chair		X	
Crawford Crenshaw*	Board Vice-Chair		X	
Annette Corona*	Board Secretary		X	
Willette Morman*	Trustee		X	
Tucker Mann*	Board Treasurer		X	
Lauren Vance*	Trustee		X	
Andrew Lakis	Trustee		X	
Dexter Herbert	Trustee			X
Lori Christian	Trustee			X
Lynette Aytch	Trustee			X
Spencer Robertson	Trustee			X
Taylor Dewberry	Trustee			X

\*Indicates members of the Executive Committee

Please note: Other Board Trustees are welcome to attend all Executive Committee meetings, but not required to.

**Staff and Other Attendees Present:**

NAME	TITLE (IF ANY)	PRESENT IN PERSON	PRESENT BY TELEPHONE/VIDEO	UNABLE TO ATTEND
Dawn Arthur	Executive Director		X	
Martin Aurelian	Director of Finance		X	
Ryan Brock	Director of Operations		X	
Tawana James	Instructional Coach		X	

**MEETING ITEMS:**

**1. CALL TO ORDER AND ROLL CALL**

Kwan Graham determined that the meeting was duly noticed, that a quorum was present and called the meeting to order.

Opportunity was presented for public comment. No public comments requested or made.

## **2. APPROVAL OF PRIOR BOARD MEETING MINUTES & CONSENT AGENDA**

Approval of the April meeting minutes was moved by Crawford Crenshaw, seconded by Kwan Graham and unanimously approved.

Approval of the Consent Agenda was moved by Crawford Crenshaw, seconded by Willette Morman and unanimously approved.

Consent Agenda included the following:

- FYI: COVID-19 Mask Policy
  - Mask optional on March 14 (guidance)
  - Likely opening further to visitors after Spring Break
- Add items for Board approval
  - RISE Nepotism Policy (needs to be sent for signatures)
  - Updated RISE Admissions and Enrollment Policy
  - Annual Calendar, 2022-23
- Instructional Excellence Rubric |Teacher Evaluation

## **3. DISCUSSION**

### **Executive Director Update:**

Executive Director Dawn Arthur provided an overview of the continued approach for school improvement and reviewed Instructional Headlines. She reviewed data by designated tiers:

- Tier 1: Scholars scoring “on grade-level” is lower than we want to see at this point in the year.
- Tier 2: This group of scholars is showing the most promising growth overall.\*
- Tier 3: Nearly half of our scholars are more than 1 year below grade level.

She also reviewed expectations for growth by tiers and associated actions for each.

Dawn also provided an update on talent and recruitment for all positions in the school, and enrollment and attendance.

### **Finance Update:**

None provided.

### **Action Items:**

**CONVENE IN CLOSED SESSION**

There was no closed session necessary.

**5. RECONVENE IN OPEN SESSION**

**6. MEETING ADJOURNMENT**

**Closing and Commitments:**

Kwan Graham adjourned the meeting at 5:41 pm.

Respectfully submitted:

***Annette Corona***

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Approved on May 23, 2022  
Kwan Graham, President