

**MINUTES**  
**PAVE Southeast Raleigh Charter School, Inc.**

*The Executive Committee of the Board of Directors of RISE Southeast Raleigh Charter School, Inc. met on Tuesday, February 22, 2022 from 4:30 – 6:00 pm. The meeting was held by zoom video due to COVID-19.*

**ATTENDEES:**

**Board Members:**

NAME OF DIRECTOR	TITLE (IF ANY)	PRESENT IN PERSON	PRESENT BY TELEPHONE/VIDEO	UNABLE TO ATTEND
Kwan Graham*	Board Chair		X	
Crawford Crenshaw*	Board Vice-Chair		X	
Annette Corona*	Board Secretary		X	
Willette Morman*	Trustee		X	
Tucker Mann*	Board Treasurer		X	
Lauren Vance*	Trustee		X	
Andrew Lakis	Trustee			X
Dexter Herbert	Trustee		X	
Lori Christian	Trustee			X
Lynette Aytch	Trustee			X
Spencer Robertson	Trustee		X	
Taylor Dewberry	Trustee			X

\*Indicates members of the Executive Committee

Please note: Other Board Trustees are welcome to attend all Executive Committee meetings, but not required to.

**Staff and Other Attendees Present:**

NAME	TITLE (IF ANY)	PRESENT IN PERSON	PRESENT BY TELEPHONE/VIDEO	UNABLE TO ATTEND
Dawn Arthur	Executive Director		X	
Martin Aurelian	Director of Finance		X	
Ryan Brock	Director of Operations		X	

**MEETING ITEMS:**

**1. CALL TO ORDER AND ROLL CALL**

Crawford Crenshaw determined that the meeting was duly noticed, that a quorum was present and called the meeting to order.

Opportunity was presented for public comment. No public comments requested or made.

## **2. APPROVAL OF PRIOR BOARD MEETING MINUTES & CONSENT AGENDA**

Approval of the December full Board of Directors meeting minutes was moved by Tucker Mann, seconded by Kwan Graham and unanimously approved.

Approval of the Consent Agenda was moved by Lauren Vance, seconded by Tucker Mann and unanimously approved.

Consent Agenda included the following:

1. Board Conflict of Interest Policy  
2. Transportation Grant Intent to Apply  
3. Criminal History Check  
4. No Read to Achieve Camp  
5. COVID-19 Mask Policy: recommend following Wake County Public Schools in their progression and decisions

## **3. DISCUSSION/ACTION ITEM(S)**

### **Executive Director Update:**

Executive Director Dawn Arthur provided an overview of the continued approach for school improvement, including the eight levers of school leadership and

1. Data-Driven Instruction\*
2. Student Culture\*
3. Observation & Feedback
4. Lesson Planning
5. Professional Development
6. Staff Culture
7. Managing School Leadership Teams
8. Finding the Time

Dawn Arthur reviewed governance questions and provided qualitative score of the “readiness” of each of the levers using the following categories: Not Yet Developed, Emerging, Developed, and Mastery.

### **Finance Update:**

Dawn Arthur also discussed a sustainable financial model for the school and next steps. Consideration must be given to supporting the future of the school. Next steps include confirming the staffing model for the 2022-23 school year and finalizing a multi-year financial strategy and capital improvement plan.

## **CONVENE IN CLOSED SESSION**

There was no closed session necessary.

**5. RECONVENE IN OPEN SESSION**

**6. MEETING ADJOURNMENT**

**Closing and Commitments:**

Kwan Graham adjourned the meeting at 6:00 pm.

Respectfully submitted:

***Annette Corona***

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Approved on May 23, 2022

Kwan Graham, President