

**MINUTES**  
**PAVE Southeast Raleigh Charter School, Inc.**

*The Board of Directors of RISE Southeast Raleigh Charter School, Inc. met on Monday, December 13, 2021 from 4:30 – 6:00 pm. The meeting was held by zoom video due to COVID-19.*

**ATTENDEES:**

**Board Members:**

NAME OF DIRECTOR	TITLE (IF ANY)	PRESENT IN PERSON	PRESENT BY TELEPHONE/VIDEO	UNABLE TO ATTEND
Kwan Graham*	Board Chair		X	
Crawford Crenshaw*	Board Vice-Chair		X	
Annette Corona*	Board Secretary		X	
Willette Morman*	Trustee		X	
Tucker Mann*	Board Treasurer		X	
Lauren Vance*	Trustee		X	
Andrew Lakis	Trustee			X
Dexter Herbert	Trustee		X	
Lori Christian	Trustee		X	
Lynette Aytch	Trustee		X	
Spencer Robertson	Trustee		X	
Taylor Dewberry	Trustee		X	

\*Indicates members of the Executive Committee

Please note: Other Board Trustees are welcome to attend all Executive Committee meetings, but not required to.

**Staff and Other Attendees Present:**

NAME	TITLE (IF ANY)	PRESENT IN PERSON	PRESENT BY TELEPHONE/VIDEO	UNABLE TO ATTEND
Dawn Arthur	Executive Director		X	
Martin Aurelian	Director of Finance		X	
Ryan Brock	Director of Operations		X	
Steve Kehoe	Guest		X	

**MEETING ITEMS:**

**1. CALL TO ORDER AND ROLL CALL**

Kwan Graham determined that the meeting was duly noticed, that a quorum was present and called the meeting to order.

Opportunity was presented for public comment. No public comments requested or made.

## **2. APPROVAL OF PRIOR BOARD MEETING MINUTES**

Approval of the October and November Executive Committee meeting minutes was moved by Tucker Mann, seconded by Lauren Vance and unanimously approved.

## **3. DISCUSSION/ACTION ITEM(S)**

### **Executive Director Update:**

Executive Director Dawn Arthur introduced Lauren Vance of the Education Committee to review the “Deep Dive: Education Plan.”

Lauren Vance and Lynette Aytch of the Education Committee discussed the current state of instructional leadership and academic achievement at RISE, the suggested plan for School Leadership at RISE for the 2022-23 school year, the current state of student achievement at RISE and the implications for RISE as a school community and RISE’s approach in the Spring.

There was significant discussion around student achievement and grade level proficiency at RISE, reviewing EoG results from 2017-18 – 2020-21. The current plan for school improvement is target to address these issues. The Committee discussed how consistent implementation of the plan can result in better outcomes overtime.

The Committee identified the plan for school improvement, using eight school leadership levers, identified through extensive research on how urban public schools achieve outstanding levels of academic success to ground RISE’s planning and accountability.

1. Data-Driven Instruction
2. Student Culture
3. Observation & Feedback
4. Lesson Planning
5. Professional Development
6. Staff Culture
7. Managing School Leadership Teams
8. Finding the Time

Executive Director, Dawn Arthur reviewed governance questions and each lever discussing the readiness of each in the school community breaking each down in the following categories: Not Yet Developed, Emerging, Developed, and Mastery.

Dawn Arthur and Lauren Vance will follow up on any questions that were brought up by board members within the week.

The Education Committee will meet to vet and approve annual strategic plan, accountability for student outcomes and any potential support or coaching needed for leadership.

**Finance Update:**

The Finance update will be held at the next meeting.

**Action Items:**

**Masking Policy Vote:** A motion was made by Willette Morman and seconded by Lynette Aytch to approve the current RISE Masking Policy that mandates indoor and outdoor use of masks at RISE, regardless of vaccination status. The motion was unanimously approved.

**CONVENE IN CLOSED SESSION**

There was no closed session necessary.

**5. RECONVENE IN OPEN SESSION**

**6. MEETING ADJOURNMENT**

**Closing and Commitments:**

Kwan Graham adjourned the meeting at 6:00 pm.

Respectfully submitted:

***Annette Corona***

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Approved on February 22, 2022  
Kwan Graham, President