

MINUTES
PAVE Southeast Raleigh Charter School, Inc.

The Executive Committee of the Board of Directors of RISE Southeast Raleigh Charter School, Inc. met on Monday, November 15, 2021 from 4:30 – 6:00 pm. The meeting was held by zoom video due to COVID-19.

ATTENDEES:

Board Members:

NAME OF DIRECTOR	TITLE (IF ANY)	PRESENT IN PERSON	PRESENT BY TELEPHONE/VIDEO	UNABLE TO ATTEND
Kwan Graham*	Board Chair		X	
Crawford Crenshaw*	Board Vice-Chair		X	
Annette Corona*	Board Secretary		X	
Willette Morman*	Trustee		X	
Tucker Mann*	Board Treasurer		X	
Lauren Vance*	Trustee		X	
Andrew Lakis	Trustee			X
Dexter Herbert	Trustee		X	
Lori Christian	Trustee		X	
Lynette Aytch	Trustee			X
Spencer Robertson	Trustee		X	
Taylor Dewberry	Trustee			X

*Indicates members of the Executive Committee

Please note: Other Board Trustees are welcome to attend all Executive Committee meetings, but not required to.

Staff and Other Attendees Present:

NAME	TITLE (IF ANY)	PRESENT IN PERSON	PRESENT BY TELEPHONE/VIDEO	UNABLE TO ATTEND
Dawn Arthur	Executive Director		X	
Martin Aurelian	Director of Finance		X	

MEETING ITEMS:

1. CALL TO ORDER AND ROLL CALL

Kwan Graham determined that the meeting was duly noticed, that a quorum was present and called the meeting to order.

Opportunity was presented for public comment. No public comments requested or made.

2. APPROVAL OF PRIOR BOARD MEETING MINUTES

Kwan Graham advised that meeting minutes from the October and November Executive Committee meetings would be voted on together at the December full board meeting.

3. DISCUSSION/ACTION ITEM(S)

Executive Director Update:

Executive Director Dawn Arthur provided an overview of the Charter School Advisory Board presentation given on November 8, 2021. There was extensive discussion on reading and math test results and the next steps on how to overcome some of the test result short comings. A comparison of the academic performance of comparable public and charter schools in the same zip code was provided. Though RISE does need to improve it is performing on par, if not better than other schools in this cohort.

RISE reading results had improved but declined in COVID. RISE math results trend downward and a plan to address this is forthcoming.

Staff turnover was discussed and is a pervasive issue throughout the educational community, not just RISE. However, it was stated that at this time RISE is fully staffed.

Ms. Arthur provided an overview of the administrative policy items that were up for discussion and called for a vote.

The following items were voted together:

- **Admissions and Enrollment Policy**
- **Lottery Application**
- **RISE SE Procurement Plan School Nutrition Program**
- **RISE SE Local Wellness Policy**

Motion to approve made by Crawford Crenshaw, seconded by Willette Morman and unanimously approved.

RISE SE Bonus Proposal

A motion was made by Tucker Mann and seconded by Lori Christiansen to approve the RISE SE Bonus Proposal for all benefit-earning employees as of November 15, 2021 to be paid in the December 15th or the December 23rd payroll. All eligible staff will receive a \$1,250 bonus. The motion was unanimously approved by the board.

Mask Policy

A motion was made by Kwan Graham and seconded by Tucker Mann to continue to current masking policy at RISE, which requires masking indoors and outdoors regardless of vaccination status. The motion was unanimously approved by the board.

Finance Update:

Ms. Arthur advised that a finance plan was forth coming.

Action Items:

Masking Policy Vote: A motion was made by Willette Morman and seconded by Annette Corona to approve the current RISE Masking Policy that mandates indoor and outdoor use of masks at RISE, regardless of vaccination status. The motion was unanimously approved.

CONVENE IN CLOSED SESSION

There was no closed session necessary.

5. RECONVENE IN OPEN SESSION

6. MEETING ADJOURNMENT

Closing and Commitments:

Kwan Graham adjourned the meeting at 6:00 pm.

Respectfully submitted:

Annette Corona

Approved on December 13, 2021
Kwan Graham, President