

MINUTES
PAVE Southeast Raleigh Charter School, Inc.

The Executive Committee of (PAVE Board of Directors) PAVE Southeast Raleigh Charter School, Inc. met on Monday, March 15, 2021 from 4:30 – 5:50 pm. The meeting was held by zoom video due to COVID-19.

ATTENDEES:

Board Members:

NAME OF DIRECTOR	TITLE (IF ANY)	PRESENT IN PERSON	PRESENT BY TELEPHONE/VIDEO	UNABLE TO ATTEND
Kwan Graham	Board Chair		X	
Crawford Crenshaw	Board Vice-Chair		X	
Annette Corona	Board Secretary		X	
Tucker Mann	Board Treasurer		X	
Andrew Lakis	Trustee		X	
Dexter Herbert	Trustee			X
Lauren Vance	Trustee		X	
Lori Christian	Trustee		X	
Lynette Aytch	Trustee		X	
Spencer Robertson	Trustee		X	
Taylor Dewberry	Trustee		X	
Willette Morman	Trustee		X	

Staff and Other Attendees Present:

NAME	TITLE (IF ANY)	PRESENT IN PERSON	PRESENT BY TELEPHONE/VIDEO	UNABLE TO ATTEND
Dawn Arthur	Executive Director		X	
Spencer Menzel	Development Officer			X
Latoyia Kinsey	Principal		X	
Danielle Coates	Assistant Principal		X	

MEETING ITEMS:

1. CALL TO ORDER AND ROLL CALL

Kwan Graham determined that the meeting was duly noticed, that a quorum was present and called the meeting to order.

Opportunity was presented for public comment. No public comments requested or made.

2. APPROVAL OF PRIOR BOARD MEETING MINUTES

A motion was made by Tucker Mann to approve the Executive Committee meeting minutes for February 22, 2021. It was seconded by Lauren Vance. The minutes were unanimously approved.

3. DISCUSSION/ACTION ITEM(S)

Executive Director Update:

Executive Director Dawn Arthur opened her ED report with an update on staff and teachers remote working status, stating that most are teaching from the building. Updates were also provided on attendance reporting, recruitment and enrollment and financial overview. Attendance continues to be an issue and Leadership continues to work with families to find solutions, the school only lost five students with the reopening decision.

Priorities for March/April:

- Summer school
- Spring School Review
- Increasing staff capacity
- Educating families on the vaccine and safety protocols

Principal Report:

School Principal Latoyia Kinsey presented the recent data on iReady testing broken down by subject matter and grade level. There has been movement upward in Tiers, but there continues to be opportunities for growth for about 1/3 of the students.

Ms. Kinsey discussed student retention and promotion policy outlining the shared understandings that will impact these decisions. Ms. Kinsey also outlined the factors that may determine retention.

The school has 106 students signed up for Summer School Recovery Session and teacher interest in leading those sessions is good.

Summer Recovery Program:

- Consists of two 3 week sessions -Monday through Thursday 9a-1p
- 90 Students currently interested
- Students can attend both summer learning sessions
- Daily Reading and Math

Leadership is exploring having a virtual option for the fall if the state or county make this an option.

School Review

Ms. Arthur provided an update on the School Review that will be led by Alex Quigley and his team. This team will provide the same deliverables as the School Works option.

School Rebranding

Leadership has started meeting with Stunt Digital on name brand exercise.

Action items:

Finance Update:

Finance provided a brief update stated that they have met and are discussing possible refinancing options.

The Fletcher proposal was submitted and approved for \$50,000.

CONVENE IN CLOSED SESSION

There was no closed session needed.

5. RECONVENE IN OPEN SESSION

6. MEETING ADJOURNMENT

Closing and Commitments:

Kwan Graham adjourned the meeting at 5:50 pm.

Respectfully submitted:

Annette Corona

Approved on May 17, 2021
Kwan Graham, President